NOTICE OF INTENT

Board of Elementary and Secondary Education

Bulletin 741—Louisiana Handbook for School Administrators (LAC 28:CXV.339, 1127, 2305, and 2319)

In accordance with the Administrative Procedure Act, R.S. 49:950 et seq., and R.S. 17:6(A)(10), the Board of Elementary and Secondary Education proposes to amend LAC 28:CXV, *Bulletin 741—Louisiana Handbook for School Administrators*. Proposed amendments require student input in the annual review of high school crisis management and response plans in accordance with Act 44 of the 2019 Regular Legislative Session; update suicide prevention training requirements for school teachers, school counselors, principals, and other school administrators, in accordance with Act 93 of the 2019 Regular Legislative Session; require information relative to student borrowing for postsecondary education as a required component of instruction in personal financial management, in accordance with Act 116 of the 2019 Regular Legislative Session; and make technical edits to policy approved by BESE in June 2019 to Career Diploma and TOPS University Diploma.

Title 28 EDUCATION

Part CXV. Bulletin 741—Louisiana Handbook for School Administrators

Chapter 3. Operation and Administration

§339. Emergency Planning and Procedures

- A. Each public school principal or school leader shall have written policies and procedures developed jointly with local law enforcement, fire, public safety, and emergency preparedness officials, that address the immediate response to emergency situations that may develop in the schools and comply with the requirements in R.S. 17:416.16. The principal or school leader shall:
 - 1. submit the crisis management and response plan to the local superintendent for approval;
 - 2. annually review and possibly revise the crisis management and response plan;
- a. When conducting the annual review of the crisis management and response plan for a high school, the school principal shall seek and consider input from the students enrolled in the school who shall be represented by either the president of the senior class or the president of the student council and at least one other responsible student selected by the principal; and
 - 3. within 30 days of each school year, conduct a safety drill to rehearse the plan.

B. – J. ...

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:6, 17:154.1, and 17:416.16.

HISTORICAL NOTE: Promulgated by the Board of Elementary and Secondary Education, LR 31:1262 (June 2005), amended LR 39:3258 (December 2013), LR 41:372 (February 2015), LR 45:36 (January 2019).

Chapter 11. Student Services

§1127. Preventive Programs

A. – C. ...

- D. Teachers, school counselors, principals and certain other school administrators in public elementary and secondary schools shall receive two hours of annual in-service training in suicide prevention. The training shall address the following:
 - 1. Increasing awareness of risk factors, including, but not limited to the following:
 - a. Mental health and substance abuse conditions;
 - b. Childhood abuse, neglect, and trauma;
 - c. Potential causes of stress, such as bullying, harassment, and relationship problems;
 - d. Secondary trauma from a suicide or sensationalized or graphic accounts of suicide in media; and
 - e. History of suicide attempts and related family history.
 - 2. Responding to suspicious behavior or warning signs exhibited by students.
 - 3. Responding to crisis situations in which a student is an imminent danger to himself.
- 4. Policies and protocol for communication with parents, including specifications for circumstances in which parental notification is not in the best interest of the student.
 - 5. Counseling services available within the school for students and their families related to suicide prevention.
- 6. Information concerning crisis intervention, suicide prevention, and mental health services in the community for students and their families and school employees.
- 7. Community organizations and agencies for referral of students to health, mental health, substance abuse, and social support services, including development of at least one memorandum of understanding between the school system and such an entity in the community or region.
- E. By no later than the 2020-2021 school year, the governing authority of each public secondary school that issues student identification cards shall have printed on the cards the following information:
 - 1. The National Suicide Prevention Lifeline hotline number; and
 - 2. A local suicide prevention hotline number, if available.

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:13.1, R.S. 17:283, and R.S. 17:403.

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Chapter 23. Curriculum and Instruction

Subchapter A. Standards and Curricula

§2305. Ancillary Areas of Instruction

A. ...

B. Each public school student shall receive age- and grade-appropriate instruction in personal financial management based on the concept of achieving financial literacy through the teaching of personal management skills and the basic principles involved with income, money management, spending and credit, saving and investing, and the process and responsibilities, including repayment and default, of borrowing money to fund postsecondary education opportunities. Such instruction may be integrated into an existing course of study.

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AUTHORITY NOTE: Promulgated in accordance with R.S. 17:6, 17:81, 17:154, 17:261 et seq., 17:263, 17:270, 17:280, 17:281 et seq., 17:404, and 17:405 et seq., and 36 USC 106.

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§2319. The Career Diploma

A. - C.1.h. ...

- 2. The minimum course requirements for a career diploma for incoming freshmen in 2014-2015 and beyond shall be the following:
 - a. English—4 units:
 - i. one of the following:
 - (a). English I;
 - (b). English Language Part 1: Cambridge IGCSE; or
 - (c). English Literature Part 1: Cambridge IGCSE.
 - ii. one of the following:
 - (a). English II;
 - (b). English Language Part 2: Cambridge IGCSE; or
 - (c). English Literature Part 2: Cambridge IGCSE.
 - iii. the remaining units shall come from the following:
 - (a). (c). ...
 - (d). English Language Part 1: Cambridge AICE AS (honors);
 - (e). Literature in English Part 1: Cambridge AICE AS (honors);
 - (f). English IV;
 - (g).any AP or IB English course; or
 - $(h). \ English \ Language \ Part \ 2: \ Cambridge \ AICE-AS \ (honors);$
 - (i). Literature in English Part 1: Cambridge AICE AS (honors); or
- (j). comparable Louisiana technical college courses offered by Jump Start regional teams as approved by BESE;

C.2.b. - C.2.b.ii.(n). ...

- (o). Additional Math Cambridge IGCSE; or
- (p). Math 1 (Pure Math): Cambridge AICE AS (honors).

C.2.c. – C.2.c.ii.(e).

- (f). PLTW Principles of Engineering;
- (g). any AP or IB science course;
- (h). Physics I: Cambridge IGCSE;
- (i). Biology II: Cambridge AICE AS (honors);
- (j). Chemistry II: AICE AS (honors); or
- (k). Physics II: Cambridge AICE AS (honors).

C.2.d. – C.4. ...

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:6, 17:7, 17:24.4, 17:183.2, 17:183.3, 17:274, 17:274.1, and

HISTORICAL NOTE: Promulgated by the Board of Elementary and Secondary Education, LR 31:1291 (June 2005), amended LR 31:2211 (September 2005), LR 31:3070 (December 2005), LR 31:3072 (December 2005), LR 32:1414 (August 2006), LR 33:429 (March 2007), LR 33:432 (March 2007), LR 33:2050 (October 2007), LR 33:2354 (November 2007), LR 33:2601 (December 2007), LR 34:1607 (August 2008), LR 35:1230 (July 2009), LR 35:1876 (September 2009), LR 35:2321 (November 2009), LR 35:2750 (December 2009), LR 36:1490 (July 2010), LR 37:548 (February 2011), LR 37:1130 (April 2011), LR 37:2130 (July 2011), LR 37:3197 (November 2011), LR 38:761 (March 2012), LR 38:1005 (April 2012), LR 40:2522

 $(December\ 2014),\ LR\ 41:1482\ (August\ 2015),\ LR\ 41:2594\ (December\ 2015),\ LR\ 42:232\ (February\ 2016),\ LR\ 43:1287\ (July\ 2017),\ LR\ 43:2132\ (November\ 2017),\ LR\ 43:2484\ (December\ 2017),\ LR\ 44:1868\ (October\ 2018).$

STATE BOARD OF ELEMENTARY AND SECONDARY EDUCATION FAMILY IMPACT STATEMENT (LA R.S. 49:953 and 972)

| Pho Divi | son Preparing Statement: one: ision: e Title: | Ryan Gremillion 225-342-1501 Policy Office Part CXV. Bulletin 741—Louisiana Handbook for School Administrators | | |
|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| here ame ado | ccordance with Section 953 and 9 by submitted a Family Impact Stater endment. All Family Impact Stater pted, amended, or repealed a rule ting to public records. | 74 of Title 49 of the Louisiana Revised Statutes, there is attement on the rule proposed for adoption, repeal or ments shall be kept on file in the State Board Office which has a in accordance with the applicable provisions of the law | | |
| PLE | ASE RESPOND TO THE FOLLO | WING: | | |
| I. | WILL THE PROPOSED RULE AFFECT THE STABILITY OF THE FAMILY? | | | |
| | (X) No () Yes () Lacks sufficient information | to determine | | |
| 2. | WILL THE PROPOSED RULE A | FFECT THE AUTHORITY AND RIGHTS OF PARENTS AND SUPERVISION OF THEIR CHILDREN? | | |
| | (X) No () Yes () Lacks sufficient informa | tion to determine. | | |
| 3. | WILL THE PROPOSED RULE A | FFECT THE FUNCTIONING OF THE FAMILY? | | |
| | (X) No () Yes () Lacks sufficient information | n to determine | | |
| 4. | WILL THE PROPOSED RULE A | FFECT FAMILY EARNINGS AND FAMILY BUDGET? | | |
| | (X) No Yes Lacks sufficient information | to determine | | |
| 5. | WILL THE PROPOSED RULE A OF CHILDREN? | FFECT THE BEHAVIOR AND PERSONAL RESPONSIBILITY | | |
| | (X) No ()Yes ()Lacks sufficient informa | tion to determine | | |
| 6. | IS THE FAMILY OR A LOCAL G CONTAINED IN THE PROPOSE | OVERNMENT ABLE TO PERFORM THE FUNCTION AS ED RULE? | | |
| | () No (X) Yes () Lacks sufficient informa | tion to determine | | |
| | Signature of C | ontact Person: | | |
| | Date Submitte | q. | | |

STATE BOARD OF ELEMENTARY AND SECONDARY EDUCATION POVERTY IMPACT STATEMENT (LA R.S. 49:973)

| Pers | son Preparing Statement: | Ryan Gremillion | |
|-------------------------------|-----------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| Pho | ne: 225-342-1501 | | |
| Divi | sion: Policy Office | | |
| Rule | e Title: Part CXV. Bulletin 741—L | ouisiana Handbook for School Administrators | |
| subr Pove ador relat | nitted a Poverty Impact Statement erty Impact Statements shall be in the | 49 of the Louisiana Revised Statutes, there is hereby on the rule proposed for adoption, amendment, or repeal. writing and kept on file in the state agency which has n accordance with the applicable provisions of the law oses of this Section, the word "poverty" means living at or ral poverty line. | All |
| PLE | ASE RESPOND TO THE FOLLOW | /ING: | |
| l. | WILL THE PROPOSED RULE AF FINANCIAL SECURITY? | FECT THE HOUSEHOLD INCOME, ASSETS, AND | |
| | (X) No () Yes () Lacks sufficient information to | o determine | |
| 2. | WILL THE PROPOSED RULE AF PRESCHOOL THROUGH POSTS | FECT EARLY CHILDHOOD DEVELOPMENT AND SECONDARY EDUCATION DEVELOPMENT? | |
| | () No (X) Yes () Lacks sufficient information to | o determine | |
| 3. | WILL THE PROPOSED RULE AF DEVELOPMENT? | FECT EMPLOYMENT AND WORKFORCE | |
| | (X) No () Yes () Lacks sufficient information t | o determine | |
| 4. | WILL THE PROPOSED RULE AF | FECT TAXES AND TAX CREDITS? | |
| | (X) No () Yes () Lacks sufficient information to | o determine | |
| 5. | WILL THE PROPOSED RULE AF HEALTH CARE, NUTRITION, TRA | FECT CHILD AND DEPENDENT CARE, HOUSING, ANSPORTATION, AND UTILITIES ASSISTANCE? | |
| | (X) No () Yes () Lacks sufficient information to | o determine | |
| | Signature of Co | ntact Person: | |

Date Submitted:

Small Business Statement

The impact of the proposed Rule on small businesses as defined in the Regulatory Flexibility Act has been considered. It is estimated that the proposed action is not expected to have a significant adverse impact on small businesses. The agency, consistent with health, safety, environmental and economic welfare factors has considered and, where possible, utilized regulatory methods in the drafting of the proposed rule that will accomplish the objectives of applicable statutes while minimizing the adverse impact of the proposed rule on small businesses.

Provider Impact Statement

The proposed Rule should not have any known or foreseeable impact on providers as defined by HCR 170 of 2014 Regular Legislative Session. In particular, there should be no known or foreseeable effect on:

- 1. the effect on the staffing level requirements or qualifications required to provide the same level of service;
- 2. the total direct and indirect effect on the cost to the providers to provide the same level of service; or
 - 3. the overall effect on the ability of the provider to provide the same level of service.

Public Comments

Interested persons may submit written comments via the U.S. Mail until noon, October 10, 2019, to Shan N. Davis, Executive Director, Board of Elementary and Secondary Education, Box 94064, Capitol Station, Baton Rouge, LA 70804-9064. Written comments may also be hand delivered to Shan Davis, Executive Director, Board of Elementary and Secondary Education, Suite 5-190, 1201 North Third Street, Baton Rouge, LA 70802 and must be date stamped by the BESE office on the date received. Public comments must be dated and include the original signature of the person submitting the comments.

Shan N. Davis Executive Director

FISCAL AND ECONOMIC IMPACT STATEMENT FOR ADMINISTRATIVE RULES

| Pre | rson eparing tement: | Ryan Gremillion | _ | Dept.: | LA Departm Board of Ele | ementary | & | ion |
|-------------------|------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|------------------------------------|-------------------------------------------------|----------------------------------------|-----------------------------|-------------------------------------|
| Pho | one: | (225) 342-1501 | <u> </u> | Office: | Secondary Policy | Education — | <u>1</u> | |
| | turn dress: | P. O. Box 94064 Baton Rouge, LA | _ | Rule Title: | Part CXV. E Louisiana Ha Administrato | andbook | | <u>chool</u> |
| | | | | Date Ru Takes E | le ffect: <u>Upon f</u> i | inal prom | <u>ulgat</u> | <u>ion</u> |
| | | | SUMN | MARY | | | | |
| sub ame THI | mitted a figendment. | e with Section 953 of Title 4 scal and economic impact s THE FOLLOWING STATEM V AND <u>WILL BE PUBLIS</u> AGENCY RULE. | tateme MENTS | ent on the S SUMMA | rule proposed RIZE ATTACI | d for adopt HED WO | tion, r RKSH | epeal or EETS, I |
| l. | ESTIMATI GOVERNI (Summary | MENTAL UNITS. | COST | S (SAV | NGS) TO | STATE | OR | LOCAL |
| | school dis reflect legi developme requireme | no estimated implementation tricts as a result of the propislation enacted in 2019 as ent of school crisis managerents for suicide prevention in the curriculum requirements | osed properties follows nent and | oolicy revises: Act 44 and respons | sions. The charequires stude se plans; Act 9 | anges are nt represe 33 specifie | nece entations s inst | essary to on in the ructional |
| | GOVERN (Summary | TED EFFECT ON REV IMENTAL UNITS) no estimated impacts on re | | | | | | |
| III. | | ED COSTS AND/OR EC S OR NON-GOVERNMENT | | | | DIRECTLY | AFF | ECTED |
| | | no estimated costs and/or on the national groups as a result of the | | | • | ffected pe | ersons | or non- |
| | | ED EFFECT ON COMPETIT no estimated effects on com | | | • | • , | ne pro | pposed |
| Sig | nature of A | gency Head or Designee | | | Legislative Fig | scal Office | er or E | Designee |
| | Beth Scioneaux, Deputy Superintendent for Management and Finance Typed Name and Title of Agency Head or Designee | | | | | | | |
| Dat | e of Signat | ture | | | Date of Signa | ature | | |

LFO 10/04

FISCAL AND ECONOMIC IMPACT STATEMENT FOR ADMINISTRATIVE RULES

The following information is required in order to assist the Legislative Fiscal Office in its review of the fiscal and economic impact statement and to assist the appropriate legislative oversight subcommittee in its deliberation on the proposed rule.

A. Provide a brief summary of the content of the rule (if proposed for adoption, or repeal) or a brief summary of the change in the rule (if proposed for amendment). Attach a copy of the notice of intent and a copy of the rule proposed for initial adoption or repeal (or, in the case of a rule change, copies of both the current and proposed rules with amended portions indicated).

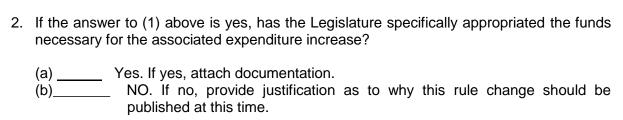
Proposed amendments require student input in the annual review of high school crisis management and response plans in accordance with Act 44 of the 2019 Regular Legislative Session; update suicide prevention training requirements for school teachers, school counselors, principals, and other school administrators, in accordance with Act 93 of the 2019 Regular Legislative Session; require information relative to student borrowing for postsecondary education as a required component of instruction in personal financial management, in accordance with Act 116 of the 2019 Regular Legislative Session; and make technical edits to policy approved by BESE in June 2019 to Career Diploma and TOPS University Diploma.

B. Summarize the circumstances that require this action. If the Action is required by federal regulation, attach a copy of the applicable regulation.

The proposed revisions are in response to Acts 44, 93, and 116 of the 2019 Regular Legislative Session.

- C. Compliance with Act 11 of the 1986 First Extraordinary Session.
 - 1. Will the proposed rule change result in any increase in the expenditure of funds? If so, specify amount and source of funding.

No.



WORKSHEET

I. A. <u>COSTS OR SAVINGS TO STATE AGENCIES RESULTING FROM THE ACTION PROPOSED</u>

1. What is the anticipated increase (decrease) in costs to implement the proposed action?

There are no anticipated impacts on costs as a result of the proposed revisions.

| COSTS | FY19-20 | FY20-21 | FY21-22 |
|------------------------------------------------------------------------------------|---------|---------|---------|
| PERSONAL SERVICES OPERATING EXPENSES PROFESSIONAL SERVICES OTHER CHARGES EQUIPMENT | -0- | -0- | -0- |
| MAJOR REPAIR & CONSTR. POSITIONS (#) | | | |
| TOTAL | -0- | -0- | -0- |

Provide a narrative explanation of the costs or savings shown in "A. 1.", including the
increase or reduction in workload or additional paperwork (number of new forms,
additional documentation, etc.) anticipated as a result of the implementation of the
proposed action. Describe all data, assumptions, and methods used in calculating these
costs.

N/A

3. Sources of funding for implementing the proposed rule or rule change.

| SOURCE | FY19-20 | FY20-21 | FY21-22 |
|-----------------------|---------|---------|---------|
| STATE GENERAL FUND | -0- | -0- | -0- |
| AGENCY SELF-GENERATED | -0- | -0- | -0- |
| DEDICATED | | | |
| FEDERAL FUNDS | -0- | -0- | -0- |
| OTHER (Specify) | | | |
| TOTAL | -0- | -0- | -0- |

4. Does your agency currently have sufficient funds to implement the proposed action? If not, how and when do you anticipate obtaining such funds?

Yes.

B. COST OR SAVINGS TO LOCAL GOVERNMENTAL UNITS RESULTING FROM THE ACTION PROPOSED

1. Provide an estimate of the anticipated impact of the proposed action on local governmental units, including adjustments in workload and paperwork requirements. Describe all data, assumptions and methods used in calculating this impact.

The proposed revisions will not impact local governmental units.

2. Indicate the sources of funding of the local governmental unit that will be affected by these costs or savings.

The proposed revisions will not impact sources of funding of local governmental units.

FISCAL AND ECONOMIC IMPACT STATEMENT

WORKSHEET

II. EFFECT ON REVENUE COLLECTIONS OF STATE AND LOCAL GOVERNMENTAL UNITS

A. What increase (decrease) in revenues can be anticipated from the proposed action?

The proposed revisions will not impact revenue collections of state and local governmental units.

| REVENUE INCREASE/DECREASE | FY19-20 | FY20-21 | FY21-22 |
|---------------------------|---------|---------|---------|
| STATE GENERAL FUND | -0- | -0- | -0- |
| AGENCY SELF GENERATED | | | |
| RESTRICTED FUNDS* | | | |
| FEDERAL FUNDS | | | |
| LOCAL FUNDS | | | |
| TOTAL | -0- | -0- | -0- |

^{*}Specify the particular fund being impacted.

B. Provide a narrative explanation of each increase or decrease in revenues shown in "A." Describe all data, assumptions, and methods used in calculating these increases or decreases.

See above.

FISCAL AND ECONOMIC IMPACT STATEMENT

WORKSHEET

III. <u>COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS OR NON-GOVERNMENTAL GROUPS</u>

A. What persons or non-governmental groups would be directly affected by the proposed action? For each, provide an estimate and a narrative description of any effect on costs, including workload adjustments and additional paperwork (number of new forms, additional documentation, etc.), they may have to incur as a result of the proposed action.

The proposed revisions will not result in costs and/or economic benefits to persons or non-governmental groups.

B. Also provide an estimate and a narrative description of any impact on receipts and/or income resulting from this rule or rule change to these groups.

No impact on income is anticipated as a result of this rule change.

IV. EFFECTS ON COMPETITION AND EMPLOYMENT

Identify and provide estimates of the impact of the proposed action on competition and employment in the public and private sectors. Include a summary of any data, assumptions and methods used in making these estimates.

The proposed revisions will not have an impact on competition and employment.

COMPARISON DOCUMENT

Title 28 EDUCATION

Part CXV. Bulletin 741—Louisiana Handbook for School Administrators

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 - (c). English Literature Part 1: Cambridge IGCSE.
 - ii. English II; one of the following:
 - (a). English II;
 - (b). English Language Part 2: Cambridge IGCSE; or
 - (c). English Literature Part 2: Cambridge IGCSE.
 - iii. the remaining units shall come from the following:
 - (a). (c). ...
 - (d). English Language Part 1: Cambridge AICE AS (honors);
 - (e). Literature in English Part 1: Cambridge AICE AS (honors);
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- (£j). comparable Louisiana technical college courses offered by Jump Start regional teams as approved by BESE:
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 - (o). Additional Math Cambridge IGCSE; or
 - (p). Math 1 (Pure Math): Cambridge AICE AS (honors).
 - C.2.c. C.2.c.ii.(e).
 - (f). PLTW Principles of Engineering;
 - (fg).any AP or IB science course;
 - (h). Physics I: Cambridge IGCSE;
 - (i). Biology II: Cambridge AICE AS (honors);
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